APPENDIX R-I-2b

TASK ACTIVITY REPORT

West Penn Township	Schuylkill	Entire Township and Reynolds in Walker Township	February 3, 2012
Municipality	County	Proposed Planning Area	Date of Report

Date Completed Plan will be submitted to DEP: December 31, 2012

Estimated Cost of Plan: $ 276,907.82

Task Activity Number From Appendix I	Project Manager		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Act 537 Plan services provided by Ludgate Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	899.21	50760.40	0.00	0.00	0.00	0.00	50,760.40
Act 537 Plan services provided by Ludgate Engineering to Walker Township	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.41	9055.00	0.00	0.00	0.00	0.00	9,055.00
Act 537 Plan services provided by Cerullo, Datte and Wallibi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.05	92.12	0.00	0.00	92.12
I. Initial Feasibility Study															
A. Identify and Analyze Existing Wastewater Planning	1.00	97.00	0.00	0.00	6.00	531.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	628.90
B. Review GIS System Database for Disposal Sites	0.00	0.00	0.00	0.00	24.00	2127.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,127.60
C. Alternative Analysis	1.00	97.00	0.00	0.00	16.00	1418.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,515.40
D. Prepare Feasibility Study Report	1.00	97.00	0.00	0.00	20.00	1773.00	0.00	0.00	0.00	0.00	4.00	180.00	0.00	0.00	2,050.00
II.Preliminary Site Evaluation for Land Application															
A. Coordinate Site Selection with Property Onwers, Township, PADEP and SEO	0.00	0.00	0.00	0.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	709.20
B. Field Locate and GPS Locate Potential Land Application Sites	2.00	194.00	0.00	0.00	0.00	0.00	4.00	354.60	40.00	2258.00	0.00	0.00	0.00	0.00	2,806.60
C. Conduct One-Call Notifications for Selected Sites	0.00	0.00	0.00	0.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	709.20
D. Coordinate and Observe Test Pits (for12 sites)	0.00	0.00	0.00	0.00	0.00	0.00	125.00	11081.25	0.00	0.00	0.00	0.00	0.00	0.00	11,081.25
E. Analyze Test Pit Results	0.00	0.00	0.00	0.00	0.00	0.00	10.00	886.50	0.00	0.00	0.00	0.00	0.00	0.00	886.50
F. Prepare and Submit Test Pit Log Reports	0.00	0.00	0.00	0.00	0.00	0.00	24.00	2127.60	0.00	0.00	0.00	0.00	0.00	0.00	2,127.60
G. Prepare Report of Preliminary Site Evaluations	0.00	0.00	0.00	0.00	0.00	0.00	24.00	2127.60	0.00	0.00	0.00	0.00	0.00	0.00	2,127.60

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Estimated Cost of Plan: $ 276,907.82

Task Activity Number From Appendix I	Project Manager		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
III. Soil Mapping and Soil Morphology Evaluation															
A. Coordinate Site Selection with Township, PADEP and SEO	0.00	0.00	0.00	0.00	0.00	0.00	12.00	1063.80	0.00	0.00	0.00	0.00	0.00	0.00	1,063.80
B. Locate and Stake Out Test Pit Locations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.00	1354.80	0.00	0.00	0.00	0.00	1,354.80
C. Coordinate and Observe Test Pits (for 6 sites)	0.00	0.00	0.00	0.00	0.00	0.00	48.00	4255.20	0.00	0.00	0.00	0.00	0.00	0.00	4,255.20
D. Analyze Test Pit Results	0.00	0.00	0.00	0.00	0.00	0.00	24.00	2127.60	0.00	0.00	0.00	0.00	0.00	0.00	2,127.60
E. Prepare and Submit Test Pit Log and Morphology Reports	0.00	0.00	0.00	0.00	0.00	0.00	24.00	2127.60	0.00	0.00	3.00	135.00	0.00	0.00	2,262.60
IV. Soil Permeability and Percolation Testing															
A. Coordinate Perc Tests with Township, PADEP and SEO	0.00	0.00	0.00	0.00	0.00	0.00	6.00	531.90	0.00	0.00	0.00	0.00	0.00	0.00	531.90
B. Coordinate and Carry Out Perc Tests (for 6 sites)	0.00	0.00	0.00	0.00	0.00	0.00	6.00	531.90	150.00	8467.50	0.00	0.00	160.00	9032.00	18,031.40
C. Locate and Map Pecr Test Locations	4.00	388.00	0.00	0.00	0.00	0.00	6.00	531.90	0.00	0.00	0.00	0.00	0.00	0.00	919.90
D. Analyze Perc Test Results	0.00	0.00	0.00	0.00	0.00	0.00	16.00	1418.40	17.00	959.65	0.00	0.00	0.00	0.00	2,378.05
E. Prepare and Submit Perc Testing Results Report	0.00	0.00	0.00	0.00	0.00	0.00	12.00	1063.80	0.00	0.00	3.00	135.00	0.00	0.00	1,198.80
V. Evaluation of Alternatives															
A. Review Alternatives	2.00	194.00	0.00	0.00	0.00	0.00	12.00	1063.80	0.00	0.00	0.00	0.00	0.00	0.00	1,257.80
B. Perform Financial Analysis of Alternatives	0.00	0.00	16.00	1552.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,552.00
C. Analyze Funding Options for Alternatives	0.00	0.00	12.00	1164.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,164.00
D. Evaluate Alternatives	2.00	194.00	12.00	1164.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	540.00	0.00	0.00	1,898.00
E. Prepare Alternative Evaluation and Selection Report	4.00	388.00	12.00	1164.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	540.00	0.00	0.00	2,092.00

TASK ACTIVITY REPORT

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Estimated Cost of Plan: $ 276,907.82

Task Activity Number From Appendix I	Project Manager		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
VI. Municipal Evaluation and Implementation															
A. Prepare Implementation Checklist	0.00	0.00	10.00	970.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	450.00	0.00	0.00	1,420.00
B. Prepare Adoption Resolution	0.00	0.00	10.00	970.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	450.00	0.00	0.00	1,420.00
C. Prepare Report	16.00	1552.00	20.00	1940.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	1350.00	0.00	0.00	4,842.00
VII. Per Acre Water Balance Calculations															
A. Perform Per Acre Water Balance Calcualtions	0.00	0.00	0.00	0.00	0.00	0.00	16.00	1418.40	0.00	0.00	0.00	0.00	0.00	0.00	1,418.40
B. Prepare Water Balance Report	0.00	0.00	0.00	0.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	709.20
VIII. Alternatives Identification															
A. Evaluate New WWTP Construction	2.00	194.00	24.00	2328.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,522.00
B. Evaluate Collection System Alternatives	2.00	194.00	24.00	2328.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,522.00
C. Evaluate Alternate Treatment Alternatives	2.00	194.00	24.00	2328.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,522.00
D. Prepare Report	2.00	194.00	16.00	1552.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	540.00	0.00	0.00	2,286.00
Meetings															
A. Team Meetings	12.00	1164.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,164.00
B. Meetings w/Township Personnel	22.00	2134.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,134.00
C. Public Hearing	5.00	485.00	4.00	388.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	90.00	0.00	0.00	963.00
Well Sampl/Insp															9,020.00
Other Expenses															9,200.00
Sept 30, 2008 Subtotals	80.00	7,760.00	184.00	17,848.00	66.00	5,850.90	393.00	34,839.45	1,290.62	72,855.35	100.05	4,502.12	160.00	9,032.00	170,907.82

TASK ACTIVITY REPORT

West Penn Township	Schuylkill	Entire Township and Reynolds in Walker Township	February 3, 2012
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Estimated Cost of Plan: $ 276,907.82

Task Activity Number From Appendix I	Project Manager		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Task Activity Addendum #1	#REF!		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
IV. Soil Permeability and Percolation Testing															
A. Coordinate Perc Tests with Township, PADEP and SEO	40.00	3880.00	0.00	0.00	80.00	7092.00	0.00	0.00	80.00	4516.00	55.82	2512.00	0.00	0.00	18,000.00
Meetings															
A. Team Meetings	8.00	776.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.33	60.00	0.00	0.00	836.00
B. Meetings w/Township Personnel	12.00	1164.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,164.00
May 25, 2011 Subtotals	60.00	5,820.00	0.00	0.00	80.00	7,092.00	0.00	0.00	80.00	4,516.00	57.16	2,572.00	0.00	0.00	20,000.00

Task Activity Addendum #2	#REF!		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
VI. Municipal Evaluation and Implementation															
B. Perform Financial Analysis of Alternatives	4.00	388.00	0.00	0.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	1,097.20
C. Analyze Funding Options for Alternatives	0.00	0.00	0.00	0.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	709.20
D. Evaluate Alternatives	4.00	388.00	0.00	0.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	1,097.20
D. Prepare Report	4.00	388.00	0.00	0.00	0.00	0.00	8.00	709.20	0.00	0.00	11.09	499.20	0.00	0.00	1,596.40
Meetings															
A. Team Meetings	8.00	776.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	360.00	0.00	0.00	1,136.00
B. Meetings w/Township Personnel	12.00	1164.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,164.00
Nov 4, 2011 Subtotals	32.00	3,104.00	0.00	0.00	0.00	0.00	32.00	2,836.80	0.00	0.00	19.09	859.20	0.00	0.00	6,800.00

TASK ACTIVITY REPORT

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Estimated Cost of Plan: $ 276,907.82

Task Activity Number From Appendix I	Project Manager		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
Needs Assessment Sub-Consultant Addendum #3	Project manager								Field Technician						Total Cost
	Rate/Hour	$100.00	Rate/Hour		Rate/Hour		Rate/Hour		Rate/Hour	$100.00	Rate/Hour		Rate/Hour		
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
IX. Needs Assessment Study															
A. Preliminary site visits, data colledtion with twsp. state officials	80.00	8000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00
B. Door-to-door survey to achieve nearly 100 % survey yield	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	30000.00	0.00	0.00	0.00	0.00	30,000.00
C. Prepare spred sheets, narrative, mapping, aseemble final document	55.00	5500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,500.00
Sub-Consultant Subtotals	135.00	13,500.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	30,000.00	0.00	0.00	0.00	0.00	43,500.00

Needs Assessment Lead Consultant Addendum #3	Preoject Manager		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
X. Needs Assessment Admin															
A. Survey Coordination, Data Mapping, & Report Review	20.00	2000.00	0.00	0.00	0.00	0.00	2.00	177.30	0.00	0.00	8.00	360.00	16.00	903.20	3,440.50
XI. Alternatives Identification															
B. Evaluate Individual/Cluster Treatment Alternatives	8.00	776.00	8.00	776.00	0.00	0.00	32.00	2836.80	0.00	0.00	0.00	0.00	0.00	0.00	4,388.80
B. Prepare Report	8.00	776.00	16.00	1552.00	0.00	0.00	16.00	1418.40	0.00	0.00	20.00	900.00	8.00	451.60	5,098.00
XII. Evaluation of Alternatives															
A. Review Alternatives	4.00	388.00	0.00	0.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	1,097.20
B. Perform Financial Analysis of Alternatives	0.00	0.00	8.00	776.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	1,485.20
C. Analyze Funding Options for Alternatives	4.00	388.00	4.00	388.00	0.00	0.00	8.00	709.20	0.00	0.00	0.00	0.00	0.00	0.00	1,485.20
D. Evaluate Alternatives	4.00	388.00	4.00	388.00	0.00	0.00	8.00	709.20	0.00	0.00	8.00	360.00	0.00	0.00	1,845.20

TASK ACTIVITY REPORT

West Penn Township — Municipality

Schuylkill — County

Entire Township and Reynolds in Walker Township — Proposed Planning Area

February 3, 2012 — Date of Report

Date Completed Plan will be submitted to DEP: December 31, 2012

Estimated Cost of Plan: $ 276,907.82

Task Activity Number From Appendix I	Project Manager		Senior Engineer		Soil Scientist		Project Engineer		Field Technician		Administrative Assist.		GIS/CADD technician		Total Cost
	Rate/Hour	$97.00	Rate/Hour	$97.00	Rate/Hour	$88.65	Rate/Hour	$88.65	Rate/Hour	$56.45	Rate/Hour	$45.00	Rate/Hour	$56.45	
	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	Hours	Cost	
E. Prepare Alternative Evaluation and Selection Report	4.00	388.00	4.00	388.00	0.00	0.00	4.00	354.60	0.00	0.00	8.00	360.00	0.00	0.00	1,490.60
XIII. Municipal Evaluation and Implementation															
A. Prepare Implementation Checklist	2.00	194.00	4.0	388.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	90.00	0.00	0.00	672.00
B. Prepare Adoption Resolution	0.50	48.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	90.00	0.00	0.00	138.50
C. Prepare Report	8.00	776.00	8.00	776.00	0.00	0.00	12.00	1063.80	0.00	0.00	40.00	1800.00	8.00	451.60	4,867.40
D. Coorespondence & Public Review Coordination	8.00	776.00	8.00	776.00	0.00	0.00	0.00	0.00	0.00	0.00	8.00	360.00	0.00	0.00	1,912.00
XIV. Meetings															
A. Team Meetings	8.00	776.00	4.00	388.00	0.00	0.00	0.00	0.00	4.00	225.80	0.00	0.00	0.00	0.00	1,389.80
B. Meetings w/Township Personnel	40.00	3880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,880.00
C. Public Hearing	4.00	388.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	90.00	0.00	0.00	478.00
General Expenses															1,800.00
Misc. Expenses															231.60
Lead Consultant Subtotal	122.50	11,942.50	68.00	6,596.00	0.00	0.00	98.00	8,687.70	4.00	225.80	90.00	4,410.00	16.00	1,806.40	35,700.00
Total TAR 2008 thru 2012	429.50	42,126.50	252.00	24,444.00	146.00	12,942.90	523.00	46,363.95	1,674.62	107,597.15	266.30	12,343.31	176.00	10,838.40	276,907.82

Ronald B. Madison, P.E.
Name/Title of Person Completing Report
Signature

Alfanso Martinez
Chairman, West Penn Township Board of Supervisor
Signature

William ~~Craig Wagner~~ McMullen
Chairperson, Walker Township Board of Supervisor
Signature

pennsylvania
DEPARTMENT OF ENVIRONMENTAL PROTECTION
POTTSVILLE DISTRICT OFFICE

RECEIVED
MAR 15 2012
RETTEW ASSOCIATES

March 13, 2012

West Penn Township Supervisors
Bobbijean Muffley, Secretary
27 Municipal Road
New Ringgold, PA 17960

Walker Township Supervisors
Dana Brubaker, Secretary
PO Box 210, Township Road
Tamaqua, PA 18252

Re: Act 537 Sewage Facilities Plan Revision
Task Activity Report (TAR)
Walker and West Penn Twps., Schuylkill County

Dear Supervisors:

The Department has reviewed the revised TAR and supporting documentation for Walker and West Penn Townships (the "Townships") submitted February 15, 2012, by Rettew and has determined it meets the minimum planning requirements, as specified by the Department's regulations.

The February 15, 2012 revision includes the TAR approved December 8, 2009 that allowed the townships to proceed with the development of a plan revision to cover West Penn Township and the Reynolds area of Walker Township. The February 15, 2012 revision is to provide for a needs assessment to achieve nearly 100% survey yield. Completion of the plan revision must be consistent with the information supplied in the TAR, the Department's Act 537 Plan content and Environmental Assessment Checklist and all applicable sections of Chapter 71 of the Department's regulations (25 Pennsylvania Code, Chapter71). The Townships must submit three (3) copies of the municipally adopted plan along with any other required supporting documentation to the Department. The revised TAR indicates the completed plan will be submitted to DEP by December 31, 2012. The total cost of the Act 537 plan is $276,907.82.

If the activities and/or costs listed in the TAR are to be altered at a future date, the Townships must contact the Department in writing to obtain concurrence. Otherwise, approval of the plan revision and reimbursement may be jeopardized.

The Department encourages the Townships and their consultant, Rettew, to work closely with the Department in the development of the plan.

Please remember, following Plan adoption and Department approval of the Act 537 Plan, you may apply for reimbursement of up to 50 percent of the Plan costs. At that time, as part of your grant application you must submit cost invoices identifying the tasks in the approved Task Activity Report to which they apply, as well as proof of payment for each invoice claim. You must provide enough detail to justify the expenditures for which you are requesting reimbursement.

Please be advised the approval of this Plan of Study/Task Activity Report is not a guarantee of eligibility of planning costs for reimbursement by the Commonwealth pursuant to Section 6(a) of Act 537 and 25 Pennsylvania Code, Chapter 71, of the Department's Regulations. If you have any questions regarding this matter, please contact me.

Sincerely,

Earl Fraley

Earl Fraley
Sewage Planning Specialist
Clean Water Program

Cc: Ronald B. Madison, P.E., RETTEW